

20/21 Distance Learning Syllabus

Personal Message

Welcome to Automotive Technologies...

It is my great pleasure to have the opportunity to be a critical part of your future and be a stepping stone for you to take to give you professionalism tools to be the BEST addition to any business or possibly be your own BOSS. My main objective is to help build you up and increase your work ethics and hire-ability that will enable you to be an asset to your future employer. Once you graduate High School you can either go further into college and the life skills learned in my class will put you ahead of most people in college, or for those who just aren't cut out for college and choose to go right into industry, you will have that ability to do so with the highest amount of confidence. For those who are ambitious and want to pursue the Automotive Technician or associated career path can get their Student ASE Certification and become an intern technician at one of the local dealerships or automotive shops by their senior year or sooner... if you are really dedicated.

Special words for this season we are in: This will be over one day so keep in mind that this will make you stronger and through this adversity you will be able to see more clearly how different aspects of life and other people's decisions can directly affect your life. So use this opportunity to study how things work and to solidify how you want your future to look.

Your future is on your shoulders and decisions you make will make your future better.

... Mr. G

Objective

- To develop students of high moral character.
- To develop a strong work ethic.
- To prepare students for Multiple Automotive Service occupations.
- To prepare students to be employable in or right out of High School.
- To provide practical knowledge and skills for all areas of life.
- Get as many students working and in the internship program as possible

GRADING SCALE

A = 100% - 90%

B = 89% - 80%

C = 79% - 70%

D = 69% - 60%

F = Below 59%

Distance Learning Expectations and Rules

First and foremost is to be a self starter. What is meant by a self starter: A self starter is a person who does what he or she is supposed to do without being told to do it. If you know you need to get something done, do it now and don't put it off which leads to procrastination and that is a good way to get way behind.

- My main expectation is for you to look at your School Email all the time. Make sure to put an alert on your school email account so you will be notified when you receive an email from me or one of your other teachers. Your School Email is your Work Email and in any job, you need to make sure you know what your Boss wants and needs you to do...
- Make sure to check your “**Classwork**” on your **Google Classroom account** constantly.
- Attend every Online Session. This will not only keep you up on what is going on, but it will bring a little normalcy into your life.

Netiquette for Distance Learning

Netiquette describes how you should act when online.

Here, we are talking about Netiquette for distance learning!

Netiquette DO's	Netiquette DON'TS
<p><u>Always</u></p> <ul style="list-style-type: none"> ● Be Respectful ● Be Polite and Kind ● Use Academic Language ● Stay on Task <p><u>When in Web Meetings/Discussion Boards</u></p> <ul style="list-style-type: none"> ● DO be dressed for school ● DO find a quiet place, when possible ● DO turn off your microphone, unless you are speaking in the meeting ● DO use the chat function to let your teacher know you have a question ● DO contribute to discussion in a meaningful and relevant way <p><u>When sending emails</u></p> <ul style="list-style-type: none"> ● Use your SUSD account 	<p><u>Never</u></p> <ul style="list-style-type: none"> ● Be rude, mean, or cyberbully ● Use text speak (LOL, SMH) or profanity <p><u>When in Web Meetings/Discussion Boards</u></p> <ul style="list-style-type: none"> ● DON'T be dressed inappropriately or have inappropriate items in your background ● DON'T leave your microphone on when you are not speaking ● DON'T talk or chat about off-topic items ● DON'T interrupt others when you they are speaking ● DON'T multitask (for example: no texting or playing games in a meeting). <p><u>When sending emails</u></p> <ul style="list-style-type: none"> ● DON'T use personal emails

CDX Online Curriculum Structure By Quarter

Auto's I	Auto's II	Auto's III & IV
<ol style="list-style-type: none"> 1. ASE 0 – Safety and Foundation 2. ASE 1 – Engine Repair 3. ASE 5 – Brakes 4. ASE 7 – Heating and Air Conditioning 	<ol style="list-style-type: none"> 1. ASE 4 – Steering and Suspension 2. ASE 6 – Electrical 3. ASE 8 – Engine Performance 4. ASE 2 & ASE 3– Automatic and Manual Transmissions 	<ol style="list-style-type: none"> 1. Advanced Engine Systems 2. Customer Service 3. Management Course 4. Working on Customers Vehicles at School 5. Internship Program 6. Learn how to manage and run a business

Expectations

- Always Try Your Best (I grade on effort and positive attitude as much as test scores)
- ALWAYS check your Work (School) Email
- Keep up on ALL the check in times. Make this the HIGHEST Importance
- Make Sure to Turn in ALL the Classwork in Google Classroom whether Graded or Not Graded
- Be Respectful to EVERYONE and EVERYTHING
- Keep a Positive Attitude
- Keep up to date with everything on our Website <https://autoshs.weebly.com/>
- Google classroom information
 - Use **school email** address to login to the google classroom
 - Check in times and expectations
 - “Check-in” must be Verbal. Special Permission if you need a different “Check-In” method.
 - Must stay for at least 5 minutes, contribute to a conversation, ask a question.
 - Assignment/assessment expectations:
 - 2 per week
- Attendance expectations
 - Attendance taken based on weekly check-ins and assignment completion
 - Students who do not meet attendance requirements and who do not participate will be dropped from SHS
- **Consequences** for not following the expected digital citizenship norms
 - 1st offense: Parents are contacted, student receives a warning, given the opportunity to redo the assignment for partial credit
 - 2nd offense: Parents contacted, students loses the ability to earn credit for the assignment, student is referred to administration

- 3rd offense: Students lose ability to make comments on digital platforms, and will be given an alternate assignment to show their learning
- **Online work** will consist of 2 types of assignments per week, Primarily through the CDX Online curriculum program. New students will be given an access code and log in information during our first live sessions.
- **Grading** for the online will consist of Maximum of 10 Participation points each week (5 for each live interaction): Points will be determined for being on time and participating when asked. There are also graded assignments in the CDX and they hold their own point value.
- **Packet Students:** You will have a paper copy of your work and a fillable PDF for some of the assignments (I will try and get them done and emailed to the students). Work will be assigned and due by Friday of each week. You are required to do one chapter (or whatever portion is predetermined) of work and to do the fill in the blank worksheets. If you have limited access to the internet (phone will work) then you can do the quiz at the end of each chapter otherwise I will email them to you or you can pick them up at the front office.
 - **Expectations** for packet students
 - Complete the assignments given
 - 2 Phone Calls per week to go over the material you have completed
 - So I will know you understand it
 - Or I can help you understand the material better
- **Late Work Policy:** As a rule, late work will be accepted but at a lower point value (unless the student can justify the reason for not being in on time).
- **Friday's** are set aside for makeup and that needs to be done:
 - If you missed an online class and need to make up that connection time.
 - FaceTime via google meets for clarification on an assignment
 - Help with understanding of the text.
- **My email:** Richard.Garrigan@Sahuarita.net
- **Phone #:** 520-625-3502 ext 1544 (leave Message if I do not answer)

Block schedule: Online connections for Class Face to Face Via Google Meets

Period	M	T	W	Th	Fri
0	x	8:00-8:55	x	11:00-11:55	
1	9:00-9:55	x	12:00-12:55	x	Open Door:
2	10:00-10:55	x	1:00-1:55	x	Call, Meets,
3	11:00-11:55	x	2:00-2:55	x	Check-In's
4	x	9:00-9:55	x	12:00-12:55	9:00-2:00
5	x	10:00-10:55	x	1:00-1:55	
6	x	11:00-11:55	x	2:00-2:55	

Tax Credit: Please pass this on to Friends and Family

PLEASE READ ALL OF THIS AND CONSIDER GIVING TAX FUNDS TO OUR PROGRAM, IT HELPS US MAKE OUR PROGRAM GREAT: Redirecting a portion of your State Taxes is a wonderful way to make your taxes go to the program you want instead of into a bureaucrats pet project in some other part of the state you will never go to. Arizona allows a portion of your State taxes to go to the public school program of your choice. This is not extra money, this is the same as you will be paying no matter what and does not affect your refund. You will get the same amount of refund whether you give to our program or not. The direct link for the law is [found here](#). I cannot express how important those funds are to this program and the students. It will enable the students to acquire items that they may not afford otherwise, it will help students go to the Skills Competition and it will help purchase NEEDED supplies and class teaching items. I really thank you for putting that money that is going to be spent anyway towards the Auto's Program. You can take this credit on any tax liability for state income taxes up to \$200 on an individual tax return or \$400 on a joint return. You may donate up to your \$200 or \$400 limit in installments during the calendar year or donate it at one time.

If you want the funds to go directly to the Auto's program then please go to:

<https://susd30.us/families/tax-credit/>.

Example only

Unified School Dis

of household. *****

GOOD FOR COMMUNITIES
Extracurricular activities are an integral part of a quality education. They provide authentic learning experiences through field excursions, interscholastic activities, fine arts, and leadership development programs. *****

YES!!! I WOULD LIKE TO DONATE TO THE SAHUARITA UNIFIED SCHOOL DISTRICT AND RECEIVE A TAX CREDIT FOR 2018.

Name: _____

Address: _____

City, State: _____ Zip: _____

Donation Amount: \$ _____

Email: _____

TAX CREDITS ARE NON-TRANSFERABLE AND NON-REFUNDABLE.

**Make your check payable to:
Sahuarita Unified School District**

Copper View Elementary
 Sopori Elementary School

Field Trips Music Character Education
 Area of Greatest Need (Undesignated)

MIDDLE SCHOOL & HIGH SCHOOL (6th – 12th)

Sahuarita Middle School
 Anza Trail Middle School
 Sahuarita High School
 Walden Grove High School

Field Trips Area of Greatest Need (Undesignated)
 Other (specify): Skills USA—Auto

Use my enclosed tax credit to cover the following child's participation in the specified activity:

Student Name: _____
Activity: _____
Is this a PTP fee: Yes or No

Student Name: _____
Activity: _____
Is this a PTP fee: Yes or No

Vehicle Donations: Please pass this on to Friends and Family

Just like tax credit, donating a vehicle can bring in a GREAT teaching tool and another way to increase the club funds for the Auto's Club. I just ask you when you are donating the vehicle to make sure you stipulate in the donation instructions that it is able to be sold Whole or parted out. By utilizing this verbiage it will allow us to continue giving the students the real life experience of repairing a vehicle that may actually be used on the road other than the ones we work on for teachers, students and parents who trust us to work on their vehicles.

***By signing this document you acknowledge that you and this student have read and fully understand everything written and that you will do your best to make sure the student will abide by all the rules and will participate to his/her best abilities.

Student Name _____ Period ____ Date _____

Student Signature _____

Parent/Guardian Name _____ Date _____

Parent/Guardian Signature _____

Parent/Guardian Email _____

Digital Signature for Online Syllabus